**Sustainability in Packaging Europe 2022**
1-4 November 2022 | Barcelona, Spain & Online

**Return completed form via email** to**enewton@smithers.com**

1. **Please select the price below:**

|  |  |  |
| --- | --- | --- |
| **Ticket Options** | **Standard Rate**(Ends 7 October 2022) | **Final Fee**(Up until event date) |
| **2 Day In-Person Event Ticket** |
| **Two-Day In-Person Conference Ticket**(2 & 3 November 2022 | Barcelona, Spain) | **[ ]  €1299\*** | **[ ]  €1449\*** |
| **Workshop Add-Ons** |
| **Compostable Workshop** (1 November | 15:00 – 17:00 CET) | **[ ]  €299\*** |
| **Bio-Based Workshop** (3 November | 15:45 – 17:45 CET) | **[ ]  €299\*** |
| **Global EPR Dev Workshop** (4 November | 08:00 – 10:30 CET) | **[ ]  €299\*** |
| **Innovation in Packaging Workshop** (4 November | 10:15 – 13:15 CET) | **[ ]  €299\*** |
| * **Attend Conference + 2 In-Person Workshops = €50 Discount off total price**
* **Attend Conference 3 In-Person Workshops = €100 Discount off total price**
* **Attend Conference 4 In-Person Workshops = €150 Discount off total price**
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| **2 Day Online Event Ticket** |
| **Two-Day Online Conference Ticket** (2 & 3 November 2022 | Online) | **[ ]  €899\*** | **[ ]  €1049\*** |

 **\*Excludes VAT**

**2. Complete attendee details (boxes below can be typed into directly and have no word limit):**

|  |
| --- |
| Mr/Mrs/Dr/Prof/Ms:First name:Family name/surname:Job title:Organisation:Address:**VAT Number (We cannot complete your registration without this)**Direct E-mail address 1:Telephone: |

**3. Payment methods:** I send this document acknowledging that it is a legally binding registration**. (Please tick)**

|  |
| --- |
| [ ]  **Invoice my company:** **If you would like to be invoiced in Pounds or US Dollars, please select here:** [ ]  **Invoice me in €** [ ]  **Invoice me in $***Invoices in Euros or US Dollars will be calculated at that day’s exchange rate.* **- Purchase Order Number**       *Invoices cannot be issued without receipt of a PO number at the time of booking*  [ ]  **Credit card:** **Please complete the accompanying credit card form as part of this registration form** |

[ ]  **I understand that by confirming my booking, I have read and accept the Terms and Conditions for this booking (see below) and I am authorising a charge to the credit card number provided for the selected event. (Please tick box and sign below in order to complete registration) To find out more about the legal basis on which we collect and use data about you, and the safeguards we put in place to protect your data, see our updated** [**Privacy Policy**](https://www.smithers.com/privacy-policy)**.**

**SIGNATURE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Terms and conditions**

**Online Conferences and Events**

(1) The online event fee includes access to the live online event and tutor presentations where permission has been granted to share among participants

(2) Online Event Format Changes/Cancellations:

If Smithers transition the event to in-person only:

 a) We will transfer your online ticket to an in-person ticket for you or a colleague to attend

 b) You can request a refund

If Smithers are forced to cancel the whole event, your ticket will be moved to the next edition of the event as long as this occurs before December 2023. Ticket is also transferrable to a colleague.

(3) Online Workshop Cancellations:

If Smithers are forced to cancel an online workshop you can request a refund

(4) The online event includes a feature that allows audio and any documents and other materials exchanged or viewed during the session to be recorded. By joining a session, you automatically consent to such recordings. If you do not consent to the recording, please contact eventseu@smithers.com to discuss your concerns in good time prior to the web-event date.

(5) In order to provide you with a full experience of the event, you grant Smithers the right to share your contact details with relevant event partners. We will only ever share your details with relevant parties who are participating in the event and you can change your preferences at any time by notifying us at eventinfo@smithers.com. Please note attendee contact details will be shared with third party sponsors and exhibitors when an attendee has visited a virtual booth.

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**In-Person Conferences and Events**

(1) The conference fee includes entry to the conference sessions, digital/hard copy documentation, and appropriate refreshments. Fees do not include delegates travel and accommodation. All credit card orders are processed in USD (for events taking place in US, Canada and Latin America) and GBP or Euros’ (for events in Europe and the rest of the world) at the time the transaction is processed.

(2) Credit card payment or letter of credit as determined by Smithers Information is required for bookings for conferences to be accepted. Payment must be received in full 10 days prior to the conference. Smithers Information reserves the right to refuse conference entry if payment has not been received.

(3) In-Person Event Format Changes/Cancellations:

a) If Smithers transition the event online only, we will transfer your in-person ticket to the 2023 live event and you (or a colleague) will receive a free online ticket for 2022

b) If Smithers are forced to cancel the whole event, your ticket will be moved to the next edition of the event as long as this occurs before December 2023.

After this date, full refunds will be allowed. Ticket is also transferrable to a colleague.

(4) In-Person Workshop Format Changes/Cancellations:

If Smithers transition an in-person workshop to online only or are forced to cancel the workshop

a) We will transfer your ticket to the online workshop (if available) for you or a colleague to attend
b) You can request a refund

(5) Site Visit Cancellations

If Smithers are forced to cancel a site visit you can request a refund

Substitutions may be made at any time. Please notify the operations manager for the event.

(6) Cancellations will be accepted and fees refunded (less cancellation fees as described below) only if made in writing and received more than 15 working days before the event starts.

* 16-30 working days inclusive – 50% cancellation fee applies
* More than 30 working days before event – 25% cancellation fee applies.

Bookings cannot be cancelled nor fees refunded after that time in case of non-attendance for any reason and any amounts invoiced but not yet paid will become due. Substitutions may be made at any time. Please notify the operations manager for the event. If an invoice has been issued but funds have not yet been received, the cancellation policy still applies.

 (7) Smithers Information does not accept liability for any loss of or damage to the personal effects of delegates attending the conference. Smithers Information’s aggregate liability to registrant, whether in contract, tort or otherwise, for any damages, loss, costs, claims or expenses of any kind howsoever arising, out of or in connection with any registration in relation to a conference, whether delegate, sponsor, or exhibitor, shall be limited to the price paid by registrant attending the conference.

(8) Smithers Information reserves the right to cancel, defer or alter the proceedings without prior notice.

(9) Delegate requiring visas should request a visa invitation letter from Smithers Information at the time of registering for the event, ensuring that sufficient time is left for applications to be completed. Delegates are responsible for contacting the relevant embassy directly.

(10) Smithers Information reserves the right to make reference to delegate companies and use delegate company lists and logos in promotional material.

(11) The statements, views and opinions expressed by conference speakers, sponsors or delegates are their own and do not necessarily represent those of Smithers Information.

(12) Whether with respect to a conference or otherwise, any unauthorized use of the names, logos, trademarks or other intellectual property of Smithers Information or its affiliates is strictly prohibited..

(13) Different prices may be quoted to members and non-members. If the Client’s membership lapses for any reason then the price payable will be that applicable to a non-member without any apportionment in respect of the period of membership.

(14) Smithers Information shall not be held responsible for any delay or failure in performance of its obligations hereunder to the extent such delay or failure is caused by fire, flood, strike, civil, governmental or military authority, acts of God, acts of terrorism, acts of war, epidemics, the availability of a venue or other similar causes beyond its control.

(15) These terms and conditions and the rights and obligations of the parties shall be governed by, and construed in accordance with the laws of the State of Ohio if the Agreement is with Smithers Information LLC, or the laws of England and Wales if the Agreement is with Smithers Information Limited.

(16) Please read our on-site covid-19 safety acknowledgement liability waiver and Safety+ Assurance pledge of our commitments to put your safety first when attending an event <https://www.sustainability-in-packaging.com/sustainability-in-packaging-europe/safety-assurance-covid-19-on-site-protocol>

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**Banker’s information for credit transfer payments**

Account Name: Smithers Information Limited
HSBC Building 2, Etruria Office Village, Forge Lane, Festival Park, Stoke on Trent, ST1 5RQ, UK

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| --- | --- | --- |
| **GBP Account** | **Euro Account** | **US Dollar Account** |
| Sort Code: 40-28-56Account No: 60022020IBAN: GB06HBUK40285660022020SWIFT (BIC8): HBUKGB4BBIC11: HBUKGB41CM1 | Sort Code: 40-12-76Euro Account No: 74631492IBAN: GB29HBUK40127674631492SWIFT (BIC8): HBUKGB4BBIC11: HBUKGB41CM1 | Sort Code: 40-12-76USD Account No: 59414161IBAN: GB22HBUK40127659414161SWIFT (BIC8): HBUKGB4BBIC11: HBUKGB41CM1 |

**Please quote the invoice number when making payment by bank transfer**

 VAT No: GB100 2043 06

Payment terms – 30 days

Credit control: receivables@smithers.com



**Credit Card Authorization Form**

*Please fill out the following information and return with the above signed
registration form to (**enewton@smithers.com* *)*

 Full Name:

 Company Address:

 Telephone:

Email for receipt:

Amount to charge:

 Invoice number:

 Credit Card Type: [ ]  Visa | [ ]  MasterCard | [ ]  American Express

 Card Number:

 Start Date:
 Expiry date:
 Security code/CV2:

 Name on Card:

 Company Name as it appears on card (if applicable):

 Billing Address for Credit Card: